

Terra Nova Band Boosters Meeting Minutes  
Tuesday October 1, 2019

**In attendance:** Barbara Bruxvoort, Leticia Soto, Cathy Burk, Heather Cole, Kim Webb, Gwendolyn Cudiamat, Brian Lewsadder, Katie Sablinsky, Elena Royale, Joel Bruxvoort, Karen Crow, Greg Feldman, Tanya Guido, Adriana Arambula.  
Draft minutes to be sent to all board members, plus any attendees.

**Meeting Called to Order:** 7:04

**October Agenda:** Approved with the addition of Golden Envelope to New Business, and correction of Kingsburg as town name for 11/23 & 24 competition. Note consent agenda informed of (financial) risk committee meeting 9/10/19. No exceptions found.

**September Meeting Minutes:** Approved.

**Band Director's Report:**

- Thank you for help at Fog Fest.
- Upcoming Super Saturday: 10/5 from 9-5. End time could be earlier based on progress made Thursday night. Stay tuned.
- Practice is now scheduled M (3-6), TH (4-6:45, or 7 for inspection) and Friday (3-6).
- Upcoming:
  - 10/11 Band night with middle schools at TN football game. Call time 5PM. Pizza served for HS and Middle School students. Will play only half the field show because of other ceremonies that night. Also will most likely leave at half time because of the next-day competition.
  - 10/12 Gilroy Garlic Classic. Band is scheduled to compete at 3:50. Will probably be leaving TN between 10:30 and 11.
  - 10/18 home football game
  - 10/19 Dublin
  - 11/2 Independence (San Jose)
  - 11/8 home football game
  - 11/16 we are first on the waitlist for James Logan so still tentative.
  - 11/23&24 Championships in Kingsburg

**Treasurer's report**

- \$1,092 was spent on instruments, and \$1,290 on uniforms
- Raffle permit submitted to the state on time. Deadline was the end of September.
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**Continuing Business**

**Fresno Competition:**

- Brian received confirmation of the district bus. The cost is estimated to be \$1775  
Brian will confirm with the district that the estimate includes the cost of the bus as

well as driver and gas. Also band will pay for bus driver to stay in band hotel and can eat meals with the band (or submit receipts within reasonable expense). All these numbers are well under the amount we thought we'd need.

- **M/S/P Move \$8,000 into a new budget line for Fresno Budget**

### **Winter Program (guard and drumline)**

- Noah Peters said that he estimated 16 kids for drumline and 9 for guard
- Board desires to pay marching season rates for coaches (\$2,000 for first year, \$2,500 for second year, \$3,000 for third year per April '19 TNBB minutes). TNBB Co-presidents with communicate with Noah and Oliver.
- **M/S/P To approve \$10,000 for the program. There will be a new line item for Winter Program in the TNBB budget with an amount of \$10,000. Any fundraising by Winter Program goes to that line item and can be carried over to the following year and used for Winter Program.**

### **New Business**

#### **Update Bylaws:**

In Article IV, Section I, change "TNBB will meet the second Tuesday of each month during the academic year in the Terra Nova Band room." to read "TNBB will meet monthly on a regular day of the month during the school year. The schedule and any deviations from the schedule will be approved at a TNBB meeting."

According to our bylaws, we have to vote on the bylaws change for two meetings before finalizing it at a third meeting.

**M/S/P to change bylaws as above, this constituting the 1st meeting.**

#### **Solicitation Helpers and WBA Solicitation letters:**

- Elena has been working on this and a helper is needed. Adrianna volunteered. Kim thinks there might be someone who helped last year & will look that up and pass along to Elena.
- PO Box is needed for TNBB correspondence, especially in regards to receiving items from solicitation letters as mail to TN went astray last year.
  - **M/S/P allocation of \$140 + tax, fees for the renting of a PO box at the LindaMar post office.** Heather will investigate what it takes to set up, and will go ahead and do it if she can.
- Next meeting we'll circulate a generic letter for solicitation with the PO box address for people to use to ask for donations. Leticia, Elena have some templates. Natalie probably does as well.

### **Fundraising**

- Elena will call Longboard about fundraising
- Kim will call Tripp Distillery
- Kathy will contact Upper Crust about what kind of fundraiser they would do. If they want band kids to play, band needs to know the venue, how many kids and what type of music in order to figure out what might work.
- Kim talked with Small Batch Jams about the band doing a fundraiser selling Small Batch Jams. It may work to sell orders in Nov for delivery in Dec. Kim will investigate/follow up.

### **Pit and Props**

- We need 8 people for Pit and at least 8 for props. Would like 10-12 people trained for props.
- Change Ivolunteer to 17 people for Gilroy but don't differentiate between pit/props at this time.
- Once custom cart is ready for Pit, that job will require fewer people.
- October 5, Dustin and Joel and others will be working on props. More help is welcome!
- Kim and Katie will put out an email to the whole band inviting parents to see the props and learn how to help on Pit or Props on October 5 at 4:30PM.

### **Food**

- Need a grill master for 10/12
- Suggestion to put specific positions within a category on IVolunteer.
- Karen and Javier need an understudy to transition food responsibilities for next year.

### **Golden Envelope**

- 26 students have returned their envelopes--about half of the band
- Suggestion that next year the forms have "request you supply 5 addresses"

### **Agenda Items for Next meeting:**

Vote again on proposed bylaws change  
 Recruitment/retention subcommittee  
 Leadership subcommittee  
 Pearls of Wisdom from Natalie

**Next Meeting:** 11/5/2019

**Meeting adjourned:** 8:32PM